Fixed Rate Mortgage Rate Lock Request

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email Address]
[Your Phone Number]

[Lender's Name]
[Lender's Company]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a rate lock on my fixed-rate mortgage loan that we discussed on [insert date of discussion]. The details of the loan are as follows:

- Loan Amount: [Insert Amount]
- Property Address: [Insert Property Address]
- Requested Rate: [Insert Rate]
- Lock Period: [Insert Number of Days]

Please confirm the rate lock at your earliest convenience. I look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]