

Mortgage Documentation Request for Co-Borrower Inclusion

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Company]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request the inclusion of a co-borrower on my mortgage application associated with the property located at [Property Address].

Due to [brief explanation of reason for inclusion, e.g., improved loan terms, shared financial responsibility], I believe that adding [Co-Borrower's Name] as a co-borrower will be beneficial for our mortgage application.

Attached are the necessary documents for [Co-Borrower's Name], which include:

- Government-issued ID
- Proof of income
- Credit report

Please let me know if further information or additional documentation is required to process this request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]