

Mortgage Loan Transfer Authorization

Date: [Insert Date]

To: [Financial Institution Name]

Address: [Financial Institution Address]

Re: Mortgage Loan Transfer Authorization

Dear [Financial Institution Contact],

I, [Your Name], the undersigned, hereby authorize the transfer of my mortgage loan account noted below:

Borrower Name: [Your Name]

Loan Number: [Your Loan Number]

Property Address: [Property Address]

This authorization permits the transfer of all rights, responsibilities, and obligations associated with the mortgage loan to [New Financial Institution Name]. Please find the details of the new institution below:

New Institution Name: [New Financial Institution Name]

New Institution Address: [New Financial Institution Address]

Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you require any further information or clarification regarding this request.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending hard copy)]

[Your Printed Name]

[Your Address]