

Request for Mortgage Subordination

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this letter finds you well. I am writing to formally request a subordination of my existing mortgage on the property located at [Property Address]. Due to [briefly explain the urgent financial need, e.g., unexpected medical expenses, job loss], I am facing financial difficulties and seek your assistance in this matter.

The purpose of this request is to [explain the reason for subordination, e.g., refinance for a lower interest rate, consolidate debt] which will significantly improve my financial situation.

I understand that this request is subject to your approval, and I am willing to provide any documents or information necessary for your review. Please feel free to contact me at your earliest convenience to discuss this matter further.

Thank you for considering my request. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]