

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Subject: Formal Request for Mortgage Subordination

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a subordination of my existing mortgage under loan number [Loan Number] in order to facilitate a debt consolidation process.

Due to [brief explanation of financial hardship or reason for consolidation], I am seeking to consolidate my debts to better manage my financial obligations. This process will include refinancing my current mortgage with a new lender. In order for this to occur, I require your cooperation in subordinating the existing mortgage against my property located at [Property Address].

Please find attached the necessary documentation for your review, including the proposed loan terms and a copy of my financial statements.

I appreciate your consideration of this request and am hopeful for a favorable response. I am available to discuss this matter at your earliest convenience. Thank you for your attention to this important issue.

Sincerely,

[Your Name]