

# Lien Release Request for Personal Loan

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to request the release of the lien placed on my property as collateral for my personal loan with your institution.

Details of the loan are as follows:

- Loan Account Number: [Insert Loan Number]
- Loan Amount: [Insert Loan Amount]
- Date of Loan Agreement: [Insert Date]

As of [Insert Date], I have fully paid off the outstanding balance on this loan. I kindly request that you provide a formal lien release document to remove the lien from my property.

Thank you for your prompt attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you need any further information.

Sincerely,

[Your Name]