

# Confirmation of Escrow Account Adjustment

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are writing to confirm the adjustment made to your escrow account in relation to [specific reason for adjustment, e.g., property tax, insurance, etc.]. As of [date of adjustment], the following changes have been made:

- Previous Balance: \$[Previous Balance]
- Adjustment Amount: \$[Amount]
- New Balance: \$[New Balance]

Please review the adjustments and let us know if you have any questions or concerns. Your updated escrow balance will reflect on your next statement.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]