

# Mortgage Assumption Notification

Date: [Insert Date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

[Recipient Name]  
[Lender's Name]  
[Lender's Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally notify you of my intention to assume the mortgage associated with the property located at [Property Address]. As per our discussions, I would like to proceed with the necessary steps to complete this assumption process.

The details of the mortgage that I intend to assume are as follows:

- Mortgage Account Number: [Account Number]
- Current Balance: [Current Balance]
- Loan Type: [Loan Type]
- Interest Rate: [Interest Rate]

Please provide any required documentation and inform me of the next steps involved in this process. Should you need any additional information or documentation from my side, do not hesitate to reach out.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]  
[Your Printed Name]