

Temporary Pre-Approval Mortgage Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Lender's Name]

[Lender's Company]

[Company Address]

[City, State, Zip Code]

Dear [Lender's Name],

I hope this message finds you well. I am writing to formally request a temporary pre-approval for a mortgage loan to assist in my home buying process. I am actively searching for a property and would like to secure a pre-approval letter to strengthen my position as a buyer.

Here are some details regarding my financial situation:

- Annual Income: \$[Insert Income]
- Credit Score: [Insert Credit Score]
- Debt-to-Income Ratio: [Insert Ratio]

I appreciate your attention to this request and would be happy to provide any additional information or documentation needed to facilitate the process. I look forward to your prompt response.

Thank you for your assistance.

Sincerely,

[Your Name]