

Request for Mortgage Payoff Statement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Lender's Name]

[Lender's Address]

[City, State, Zip Code]

Dear [Lender's Name or Customer Service Team],

I am writing to request a payoff statement for my current mortgage loan with account number [Your Account Number]. I would like to obtain the current loan balance, including any interest and fees that may apply, as of [Insert Date].

Please send the payoff statement to my address listed above or via email at [Your Email Address].

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]