

Letter of Demand for Mortgage Payoff Statement

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Lender's Name]
[Lender's Address]
[City, State, Zip Code]

Dear [Lender's Name],

I am writing to formally request a complete mortgage payoff statement for my account with the account number [Your Account Number]. I require this statement for tax purposes, and it is essential to have accurate figures regarding my mortgage payoff amount.

Please include any applicable fees and the final date for the payoff. I would appreciate receiving this information at your earliest convenience, preferably by [specific date, e.g., MM/DD/YYYY].

Thank you for your prompt attention to this matter. Please feel free to contact me should you need any further information.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]