

# Donation Request for Local Arts Festival

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Donor's Name]

[Donor's Organization]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

I am writing to you on behalf of the [Name of the Arts Festival], scheduled to take place on [date(s) of the festival]. This community event aims to celebrate local artists and their contributions while fostering a love for the arts among attendees.

We are seeking your generous support to help bring this festival to life. Your donation will directly contribute to [specific uses of funds, e.g., artist fees, supplies, venue costs]. In return for your generosity, we would be honored to feature your organization as a sponsor in our promotional materials.

We would be grateful for any amount you are able to contribute. If you have any questions or need further information, please feel free to contact me at [your phone number] or [your email address]. Your support will make a significant difference in the success of our festival.

Thank you for considering our request. We hope to partner with you to create a vibrant celebration of the arts in our community!

Sincerely,

[Your Name]

[Your Title/Position]

[Organization Name]