Down Payment Verification Letter

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

This letter is to verify the down payment for the home purchase of [Property Address].

As per our records, the total down payment amount of $[Amount] has been received and is verified to be sourced from [source of funds, e.g., personal savings, gift, etc.].

If you have any questions or require additional information, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Contact Information]