

Mortgage Loan Approval Update

Date: [Insert Date]

[Recipient's Name]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

We are pleased to inform you that your mortgage loan application has been reviewed and is currently approved, subject to final underwriting conditions. We appreciate your patience throughout this process and are excited to help you achieve your homeownership goals.

As part of the next steps, please provide us with the following documents:

- [Document 1]
- [Document 2]
- [Document 3]

Once we receive these documents, we will proceed with finalizing the loan details and schedule your closing date. If you have any questions or need further information, please do not hesitate to contact us at [Phone Number] or [Email Address].

Thank you for choosing [Lender's Name] for your mortgage needs. We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Lender's Name]

[Lender's Contact Information]