

# Partnership Funding Request

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient's Name]

[Recipient's Position]

[Recipient's Organization]

[Recipient's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to propose a strategic partnership between [Your Organization] and [Recipient's Organization] that aims to [briefly describe the purpose of the partnership]. We believe that by joining forces, we can leverage our respective strengths to achieve [specific goals or outcomes].

To make this partnership a success, we are seeking funding support in the amount of [specific amount] to help us [describe what the funding will be used for]. We are confident that this collaboration will not only benefit our organizations but will also make a significant impact in [relevant community or sector].

We would appreciate the opportunity to discuss this proposal with you and explore how we can move forward together. I will follow up with you on [specific date] to see if we can schedule a meeting.

Thank you for considering this opportunity for partnership. I look forward to your positive response.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]