

# **Inquiry Letter for Retirement Financial Planning**

Date: [Insert Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am currently exploring options for my retirement financial planning and would like to inquire about the services your organization offers in this area.

Specifically, I am interested in understanding your approach to retirement savings, investment strategies, and how you assist clients in achieving their retirement goals. Additionally, I would appreciate any information regarding the fees involved and whether you offer personalized financial assessments.

Thank you in advance for your assistance. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]