

# Letter of Appreciation and Condolences

Date: [Insert Date]

Dear [Recipient's Name],

I am writing to express our deepest appreciation for the dedicated service and ultimate sacrifice made by [Public Servant's Name]. Their commitment to [specific duty or role] has greatly impacted our community, and we are forever grateful for their bravery and selflessness.

In this time of sorrow, we extend our heartfelt condolences to you and your family. [Public Servant's Name] dedicated their life to the service of others, and their legacy will live on in the hearts of those they touched. We honor their memory and the courage they exhibited in the line of duty.

Please know that our thoughts and prayers are with you during this difficult time. We hope that you can find solace in the gratitude that the community feels for [Public Servant's Name]'s service.

With deepest sympathy and appreciation,

[Your Name]

[Your Title]

[Your Organization]

[Your Contact Information]