

# Charitable Giving Letter for Estate Tax Benefits

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Charity Name]  
[Charity Address]  
[City, State, Zip Code]

Dear [Charity Name] Team,

I hope this letter finds you well. I am writing to express my intent to support [Charity Name] through a charitable gift as part of my estate planning. My goal is to assist in the continuation of the vital services you provide and to leave a lasting impact in my community.

As I assess my estate planning strategies, I understand that contributing a portion of my estate to your organization can provide me with beneficial tax advantages while supporting a cause I care deeply about. I would like to clarify my intentions regarding this gift and ensure that my contributions are directed to [specific program or purpose, if any].

Please let me know if there are specific steps or documentation required to formalize this commitment. I would appreciate any guidance you can provide regarding how this gift will be used and its potential impact.

Thank you for your extraordinary work. I look forward to our continued relationship.

Sincerely,  
[Your Name]