

# Condolence Letter

Date: [Insert Date]

Dear [Family's Last Name] Family,

I am deeply saddened to hear of the passing of [Cherished Supporter's Name]. [He/She/They] were a remarkable person who touched the lives of many, including ours at [Organization/Community Name]. [His/Her/Their] unwavering support and kindness will always be remembered.

During this difficult time, please know that you are in our thoughts and prayers. We are grateful for the time we had with [Cherished Supporter's Name] and will carry [his/her/their] memory in our hearts.

If there is anything we can do to support you, please don't hesitate to reach out.

With heartfelt condolences,

[Your Name]

[Your Position]

[Organization/Community Name]

[Contact Information]