

# Planned Charitable Contribution for Community Service Initiatives

Date: [Insert Date]

To: [Insert Organization/Individual Name]

Address: [Insert Address]

Dear [Recipient's Name],

I am pleased to inform you that I will be making a planned charitable contribution to [Insert Organization/Project Name] to support community service initiatives. My contribution of [Insert Amount] is aimed at [briefly describe the purpose or project].

It is my hope that this contribution will help further enhance the positive impact within our community and support those in need.

Thank you for your dedication and commitment to serving our community. I look forward to seeing the progress that will come from this initiative.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]