

Letter of Intent

Date: [Insert Date]

[Your Name]

[Your Title]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Recipient Title]

[Recipient Organization]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my intention to support [Name of Project/Initiative] aimed at promoting environmental sustainability. We recognize the urgent need for initiatives that address climate change, conserve natural resources, and promote sustainable practices within our community.

Our organization [Your Organization Name] is committed to enhancing sustainability efforts through collaboration, funding, and volunteer initiatives. We believe that by supporting [specific goals of the project], we can collectively contribute to a healthier planet.

I would like to formally offer our support by [describe how you intend to support: funding, resources, volunteering, etc.]. We are excited about the potential impact of this project and are eager to work alongside your team to achieve its objectives.

Thank you for considering our support. We look forward to discussing this opportunity further and collaborating on our shared goal of environmental sustainability.

Sincerely,

[Your Name]

[Your Title]

[Your Organization]