

# Debt Settlement Acceptance Request

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Creditor's Name]

[Creditor's Address]

[City, State, Zip Code]

Dear [Creditor's Name],

I hope this letter finds you well. I am writing to formally request your acceptance of my proposed debt settlement for my account (Account Number: [Your Account Number]). Due to unforeseen circumstances, I am unable to meet the original terms of our agreement.

After reviewing my financial situation, I am willing to pay a sum of [Proposed Amount] as a full and final settlement of my debt. I believe this is a fair offer given my current financial circumstances, and I hope to resolve this matter amicably.

Please confirm your acceptance of this settlement proposal in writing. Should you have any questions or require further information, feel free to contact me at your earliest convenience.

Thank you for your consideration, and I look forward to your prompt response.

Sincerely,

[Your Name]