

# Client Account Status Notification

Dear [Client's Name],

We hope this message finds you well. We are writing to inform you about the current status of your account with us as of [Date].

## Account Status:

Your account is currently [Active/Inactive/Suspended].

## Recent Activity:

- [Detail of recent transaction or activity]
- [Detail of recent transaction or activity]
- [Detail of recent transaction or activity]

## Next Steps:

If you have any questions regarding your account status or if you need further assistance, please do not hesitate to contact us.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]  
[Your Position]  
[Your Company]  
[Contact Information]