

Account Balance Update

Dear [Client's Name],

We are writing to inform you about the recent update on your account balance with us.

Account Number: [Account Number]

Current Balance: [Current Balance]

Please review your account at your earliest convenience. If you have any questions or need further assistance, feel free to reach out to us.

Thank you for your continued partnership.

Sincerely,

[Your Company Name]

[Your Contact Information]