

Correction Request for Interest Overcharge

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Date: [Date]

[Recipient's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to formally request a correction regarding an overcharge of interest applied to my account [Account Number] for the period of [Specify Duration]. After reviewing my statements, I noticed that the interest charged exceeds the agreed-upon rate.

According to our agreement, the interest rate should have been [Agreed Interest Rate] but the statement reflects a rate of [Charged Interest Rate]. I kindly ask you to review this discrepancy and provide a correction on my account.

Enclosed are copies of my statements for your reference. I appreciate your prompt attention to this matter and look forward to your response.

Thank you for your understanding.

Sincerely,

[Your Name]