

# Unclaimed Funds Disclosure

Date: [Insert Date]

Client Name: [Insert Client Name]

Client Address: [Insert Client Address]

Dear [Client Name],

We are writing to inform you about unclaimed funds that may belong to you or your estate. Our records indicate that you have unclaimed funds in the amount of [Insert Amount]. These funds are currently being held and are awaiting your claim.

Please review the information below regarding the unclaimed funds:

- Account Number: [Insert Account Number]
- Date of Last Activity: [Insert Date]
- Status: [Insert Status]

To initiate the claim process, please contact us at [Insert Phone Number] or via email at [Insert Email Address]. We are here to assist you in retrieving these funds as promptly as possible.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company]