

Notice of Unclaimed Funds

Date: [Insert Date]

To: [Recipient Name]

[Recipient Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to inform you about unclaimed funds that may belong to the estate of [Deceased's Name]. Our records indicate that there exists a sum of [Insert Amount] that has not been claimed.

If you are the legal representative or an entitled heir of the estate, we encourage you to reach out to us to discuss your claim. Please have the necessary documentation, including proof of identity and entitlement to the estate, ready for verification.

For your convenience, you may contact us at:

- Phone: [Insert Phone Number]
- Email: [Insert Email Address]
- Address: [Insert Company Address]

We appreciate your attention to this matter and look forward to assisting you in claiming these funds.

Sincerely,

[Your Name]

[Your Title]

[Company Name]