

# **Request for Funds Release from Renovation Escrow Account**

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Escrow Agent's Name]

[Escrow Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Escrow Agent's Name],

I hope this letter finds you well. I am writing to formally request the release of funds from the renovation escrow account established under [account number or reference number] for the property located at [property address].

The renovations have been completed as per our agreement, and I have attached all necessary documentation including invoices, photographs, and any other relevant information for your review.

In accordance with our agreement, I kindly request the release of [specific amount] to cover the final expenses. Please let me know if you require any additional documentation or information to process this request.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]