

# Renovations Progress Report

Date: [Insert Date]

To: [Escrow Agent's Name]

From: [Your Name/Company Name]

Subject: Renovation Progress Report for Escrow Access

## Project Details

- Property Address: [Insert Address]
- Escrow Number: [Insert Escrow Number]
- Contractor: [Insert Contractor's Name]

## Progress Summary

As of [Insert Date], the following work has been completed:

- [Description of Work Completed 1]
- [Description of Work Completed 2]
- [Description of Work Completed 3]

## Upcoming Work

The following tasks are scheduled for completion by [Insert Date]:

- [Description of Upcoming Work 1]
- [Description of Upcoming Work 2]
- [Description of Upcoming Work 3]

## Access Instructions

For escrow access during the renovation process, please follow these instructions:

- [Access Instruction 1]
- [Access Instruction 2]
- [Access Instruction 3]

## Contact Information

If you have any questions or require further information, please feel free to contact me at:

[Your Phone Number]

[Your Email Address]

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]