

# Renovations Completion Notice

Date: [Insert Date]

To,

[Escrow Officer's Name]

[Escrow Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Escrow Officer's Name],

We are pleased to inform you that the renovations at the property located at [Property Address] have been completed as of [Completion Date]. All work has been performed in accordance with the agreed-upon specifications and has passed all necessary inspections.

We kindly request the release of escrow funds as per our agreement upon confirmation of the completion of the renovations. Enclosed are the relevant documents, including the final invoices and inspection reports for your reference.

Thank you for your prompt attention to this matter. If you have any questions or require further documentation, please feel free to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]

[Your Title/Position]

[Your Company Name]

[Your Company Address]

[City, State, Zip Code]