

Escrow Disbursement Request

Date: [Insert Date]

[Escrow Agent's Name]

[Escrow Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Escrow Agent's Name],

Re: Escrow Disbursement for Home Improvement Project

I hope this letter finds you well. I am writing to request the release of escrow funds related to the home improvement project at the following property:

Property Address: [Insert Property Address]

The contractors have completed the agreed-upon work as outlined in the escrow agreement, and I have attached all necessary documentation, including:

- Invoices from contractors
- Proof of completion
- Final inspection report

As per the terms of our agreement, I kindly request that the amount of [Insert Amount] be disbursed to [Contractor's Name] at the following address:

[Contractor's Address]

Thank you for your prompt attention to this matter. Please feel free to contact me at [Your Phone Number] or [Your Email Address] should you have any questions or require further information.

Sincerely,

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]