

Authorization Letter for Property Management

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Authorization of Legal Representative for Property Management

Dear [Recipient's Name],

I, [Your Name], the owner of the property located at [Property Address], hereby authorize [Representative's Name], [Representative's Position/Title] of [Representative's Company Name], to act on my behalf in managing and overseeing all aspects of the property.

This authorization includes, but is not limited to, the following:

- Collecting rent
- Handling maintenance and repairs
- Communicating with tenants
- Managing property expenses

This authorization is valid from [Start Date] until [End Date], unless revoked in writing by me. Please provide them with any necessary access and cooperation in fulfilling their duties.

Thank you for your attention to this matter.

Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]