

Letter of Authorization

Date: [Insert Date]

To Whom It May Concern,

I, [Your Name], the undersigned, hereby authorize [Representative's Name] to act on my behalf as my legal representative for the purpose of signing contracts and any related documents.

This authorization includes, but is not limited to, the signing of contracts with [Company/Organization Name] regarding [brief description of the contract].

This authorization is effective from [Start Date] and shall remain in effect until [End Date], unless revoked by me in writing prior to that time.

Thank you for your attention to this matter.

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Address]

[Your Phone Number]

[Your Email Address]