

Loan Modification Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Loan Servicer Name

Loan Servicer Address

City, State, Zip Code

Dear [Loan Servicer Name],

I am writing to formally request a modification to my loan agreement for the property located at [Property Address]. Due to [briefly explain your financial hardship or circumstances], I am unable to maintain my current loan payments.

My loan account number is [Loan Account Number]. I would like to explore options for modifying my loan terms to make my payments more manageable. I am committed to resolving this situation and willing to provide any necessary documentation to support my request.

Thank you for considering my request. I look forward to your swift response so we can discuss possible modifications in greater detail.

Sincerely,

[Your Name]