

Underwriting Review Initiation Notice

Date: [Insert Date]

To: [Recipient's Name]

Address: [Recipient's Address]

Subject: Initiation of Underwriting Review

Dear [Recipient's Name],

We are writing to inform you that your application for [Describe the Application or Policy Type] has been received and is currently under review by our underwriting team.

As part of our commitment to provide you with a comprehensive evaluation, we may require additional information or documentation. Our team will reach out to you if necessary.

Please be assured that we are working diligently to process your application. You can expect to receive updates on the status of your underwriting review within [Specify Time Frame].

If you have any questions in the meantime, please do not hesitate to contact us at [Contact Information].

Thank you for choosing [Your Company Name]. We appreciate your business and look forward to serving you.

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

[Your Contact Information]