

# **Inquiry About Escrow Account Refund**

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Recipient Name]

[Company/Bank Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the status of the refund for my escrow account associated with [Property Address or Account Number]. I believe that the required conditions for the refund have been met, and I would appreciate your assistance in processing this request.

Could you please provide me with an update on the timeline for the refund? Additionally, if there are any further steps I need to take, kindly let me know.

Thank you for your prompt attention to this matter. I look forward to your response.

Sincerely,

[Your Name]