Authorization for Escrow Account Refund

Date:
To Whom It May Concern,
I, [Your Full Name], of [Your Address], hereby authorize [Escrow Company Name] to process a refund from my escrow account. My escrow account number is [Account Number].
The reason for the refund is as follows:
[Reason for Refund]
Please process the refund to the following bank account:
 Bank Name: [Bank Name] Account Number: [Recipient Account Number] Account Holder Name: [Account Holder Name]
If you have any questions, feel free to contact me at [Your Phone Number] or [Your Email Address].
Thank you for your attention to this matter.
Sincerely,
[Your Full Name] [Your Signature (if sending hard copy)]