

Notice of Formal Surrender of Tenancy Agreement

Date: [Insert Date]

[Landlord's Name]

[Landlord's Address]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to surrender the tenancy agreement for the property located at [Property Address], which I am currently renting. As per the terms of our agreement, I am providing you with [Insert Notice Period] notice.

The last day of my tenancy will be [Insert Last Day of Tenancy]. I will ensure that the property is returned in good condition and will arrange for a final inspection at your convenience.

Please confirm the receipt of this notice and let me know how you would like to proceed regarding the return of my security deposit.

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Phone Number]

[Your Email]