

# Letter of Early Surrender of Rental Property

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Landlord's Name]

[Landlord's Address]

[City, State, Zip Code]

Dear [Landlord's Name],

I am writing to formally notify you of my intention to surrender the rental property located at [Rental Property Address] effective [Date of Surrender]. Due to [brief reason for surrender, if comfortable sharing], I will not be able to fulfill the remainder of my lease agreement.

I understand the terms of our lease and am willing to discuss any necessary arrangements for returning the property in good condition, as well as any applicable fees or security deposit considerations.

Thank you for your understanding. I look forward to your response.

Sincerely,

[Your Name]