Loan Contract Discrepancy Explanation

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Lender's Name] [Lender's Address] [City, State, Zip Code]

Dear [Lender's Name],

I am writing to address discrepancies I have noted in my loan contract associated with Loan ID [Insert Loan ID]. I believe that clarifying these issues will help both parties maintain a mutual understanding.

Upon reviewing the contract, I observed the following discrepancies:

- Item 1: [Description of the discrepancy]
- Item 2: [Description of the discrepancy]
- Item 3: [Description of the discrepancy]

I kindly request your assistance in resolving these issues at your earliest convenience. Please feel free to contact me via the information provided above to discuss this matter further.

Thank you for your attention to this matter.

Sincerely,

[Your Name]