

Revised Adjustable Rate Agreement

Date: [Insert Date]

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Revised Adjustable Rate Agreement

We are writing to inform you of the revisions made to your previous adjustable rate agreement dated [Original Agreement Date]. The details of the revised agreement are as follows:

Revised Terms:

- New Interest Rate: [New Rate]%
- Adjustment Period: [Adjustment Period Details]
- Effective Date of New Rate: [Effective Date]
- Payment Schedule: [Payment Schedule Details]

Please review the attached document for a comprehensive outline of the terms and conditions. Your acceptance of these revised terms is essential for proceeding with your account.

To acknowledge your acceptance, please sign and return the attached agreement by [Return Date]. Should you have any questions or require further clarification, feel free to contact us at [Your Contact Information].

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]