

Your Name
Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

IRS Address
City, State, Zip Code

Subject: Request for Verification of Tax Return

Dear [IRS Representative's Name or "Sir/Madam"],

I am writing to request verification of my tax return for the year [Insert Year]. My details are as follows:

Name: [Your Full Name]
Social Security Number: [Your SSN or ITIN]
Filing Status: [Single/Married, etc.]
Tax Year: [Insert Year]

I would appreciate your assistance in confirming the accuracy of my filed tax return and any relevant details associated with it. If you require any further information or documentation to process my request, please let me know.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]