

# Formal Appeal for Tax Return Confirmation

Date: [Insert date]

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]

To,  
[Tax Authority Name]  
[Tax Authority Address]  
[City, State, Zip Code]

Subject: Appeal for Tax Return Confirmation

Dear [Tax Authority/Officer's Name],

I am writing to formally appeal the recent decision regarding the confirmation of my tax return for the fiscal year [insert year]. My tax return was submitted on [insert submission date], and I have yet to receive confirmation of its acceptance.

The details of my tax return are as follows:

- Taxpayer Name: [Your Name]
- Tax Identification Number: [Your TIN]
- Date of Submission: [Date]
- Amount Claimed: [Amount]

Despite my compliance with all required regulations and timely submission, I have not received appropriate feedback on my tax return. Enclosed with this letter are copies of my submission proof and any relevant documentation for your reference.

I kindly request a thorough review of my file and a prompt resolution regarding the confirmation of my tax return. Should there be any additional information needed to facilitate this process, please do not hesitate to contact me at [your phone number] or [your email address].

Thank you for your attention to this matter. I look forward to your timely response.

Sincerely,  
[Your Name]