

# Forbearance Plan Confirmation Letter

Date: [Insert Date]

To:

[Borrower's Name]

[Borrower's Address]

[City, State, Zip Code]

Dear [Borrower's Name],

We are writing to confirm the details of your forbearance plan as discussed on [Insert Date of Discussion]. This plan has been established to assist you in managing your payments during this period of financial difficulty.

## Forbearance Plan Details

- **Start Date:** [Insert Start Date]
- **End Date:** [Insert End Date]
- **Monthly Payment Amount:** [Insert Amount]
- **Payment Due Date:** [Insert Due Date]

During the forbearance period, we will temporarily pause your regular payments as outlined above. It is important to note that all remaining unpaid amounts will be due in full at the end of the forbearance period, unless other arrangements have been made.

Please confirm your acceptance of this forbearance plan by signing below and returning this letter to us by [Insert Return Date]. If you have any questions or need further clarification, do not hesitate to reach out to our office at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Company Address]

[City, State, Zip Code]

## **Acceptance of Forbearance Plan**

I, [Borrower's Name], accept the terms of the forbearance plan as outlined above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_