

# School Tax Exemption Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Your Email]

[Your Phone Number]

To Whom It May Concern,

I am writing to formally request documentation regarding the school tax exemption that may be applicable to my property located at [Property Address].

As a [Parent/Guardian/other relevant role] of a student attending [School Name], I believe that my property qualifies for this exemption based on [brief reason for eligibility].

Please provide me with the necessary documentation and any information required to apply for this exemption. You can reach me at [Your Phone Number] or [Your Email] if further information is needed.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]