

Request for Reconsideration of Default Judgment

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Court Name]

[Court Address]

[City, State, Zip Code]

Re: Request for Reconsideration of Default Judgment

Case Number: [Case Number]

Dear [Judge's Name] / Clerk of Court,

I am writing to formally request the reconsideration of the default judgment entered against me on [date of judgment] in the above-referenced case.

Due to [brief explanation of the reason for default, e.g., unforeseen circumstances, lack of notice, etc.], I was unable to respond to the complaint in a timely manner. I believe that my case merits reconsideration for the following reasons:

1. [Reason 1]
2. [Reason 2]
3. [Reason 3]

I sincerely request that the court reopen the case and allow me to present my defense. I am prepared to provide any additional information or documentation necessary to support my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]