

IN THE [COURT NAME]

Case No: [Case Number]

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

To the Honorable [Judge's Name],

I, [Your Name], respectfully submit this Motion to Set Aside Default Judgment entered on [Date of Judgment] in the above-referenced case.

Introduction

This motion is made pursuant to [cite relevant rule or statute, e.g., Rule 60(b) of the Federal Rules of Civil Procedure], which allows for relief from a judgment under certain circumstances.

Argument

[Briefly explain the reason for default and why the judgment should be set aside, including any new evidence or equitable reasons for your request.]

Conclusion

For the above reasons, I respectfully request that the Court grant my motion to set aside the default judgment and allow me to proceed with my defense in this case.

Thank you for your consideration.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]