

# Hazard Insurance Policy Transfer Request

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Dear [Insurance Company Name],

I am writing to request the transfer of my hazard insurance policy, policy number [Policy Number], from [Current Owner's Name] to [New Owner's Name]. The property associated with this policy is located at [Property Address].

Due to [reason for transfer, e.g., sale of property, etc.], I would like to ensure that the new owner is covered under the existing policy. Please let me know if you require any additional information or documentation to process this request.

Thank you for your assistance.

Sincerely,

[Your Name]