

Hazard Insurance Claim Notification

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Insurance Company Name]

[Insurance Company Address]

[City, State, Zip Code]

Subject: Hazard Insurance Claim Notification - Policy #[Your Policy Number]

Dear [Insurance Adjuster's Name or Claims Department],

I am writing to formally notify you of a hazard insurance claim under my policy #[Your Policy Number], which is with your company. The claim is related to an incident that occurred on [Date of Incident] that caused damage to my property located at [Property Address].

The details of the incident are as follows:

- **Date of Incident:** [Date]
- **Type of Hazard:** [Describe the hazard, e.g. fire, flood, etc.]
- **Description of Damage:** [Briefly describe the damage caused]

I have attached the relevant documentation, including photographs of the damage, repair estimates, and any police or fire department reports, to assist in the processing of my claim.

Please confirm receipt of this notification and advise on the next steps in processing my claim. I appreciate your prompt attention to this matter.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]