

Account Closure Acknowledgement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

Dear [Customer's Name],

We acknowledge the request for closure of your account #[Account Number] with us. This letter serves as confirmation that your account has been successfully closed as of [Closure Date].

If you have any questions or require further assistance, please do not hesitate to contact our customer service.

Thank you for your business.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Contact Information]